Committee Name: CPC  
Date: 2/5/2014  
Time: 2:00pm – 4:00pm  
Facilitators/Location/Chair: SAC 225E

<table>
<thead>
<tr>
<th>Attendees:</th>
<th>CPC Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Guests:</td>
<td>Click here to enter text.</td>
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<thead>
<tr>
<th>Topic, Info/Action</th>
<th>Topic Lead</th>
<th>Time on topic</th>
<th>Discussion</th>
<th>Action Items and Timeline</th>
<th>Primary Effectiveness Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of Agenda, Action</td>
<td>Laurel</td>
<td>3 Minutes</td>
<td>• To be added during the meeting</td>
<td>• To be added during the meeting with specific dates if needed</td>
<td>None</td>
</tr>
<tr>
<td>Approval of 1/15/14 Minutes Action</td>
<td>Laurel</td>
<td>3 Minutes</td>
<td>• To be added during the meeting</td>
<td>• To be added during the meeting with specific dates if needed</td>
<td>None</td>
</tr>
</tbody>
</table>
| PC Meeting Concerns  
• Data  
• Representation Info | Calais | 10 Min | • To be added during the meeting | • | GAIT B: Institutional Effectiveness |
<p>| Shared Governance Handbook Updates Action | All | 5 Min | • To be added during the meeting | • Agree on created shared governance documentation as presented | GAIT B: Institutional Effectiveness |
| Shared Governance Manual: Acronyms &amp; Appendices Info/Action | Laurel/All | 20 min | • To be added during the meeting | • For use in Shared Governance Handbook | GAIT B: Institutional Effectiveness |</p>
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<tr>
<td>Bookstore Update Info</td>
<td>Michael Robins</td>
<td>10 Min</td>
<td>To be added during the meeting</td>
<td></td>
<td>GAIT B: Institutional Effectiveness</td>
</tr>
</tbody>
</table>
| Mission/Vision/Values Info/Discussion | Laurel | 15 Min | • Shared Governance Manual  
• Mission Statement Review/Vision Statement  
• Values - positives  
• Budget Update  
- Strategies, criteria, commitments | | GAIT B: Institutional Effectiveness |
| FPAC Update Info | Victoria | 15 Min | To be added during the meeting | | GAIT B: Institutional Effectiveness |
| Constituent Updates Info | Reps | 20 Min | • Admin Council  
• CCEU/Classified  
• CCFT  
• Faculty Senate  
• Student Senate | | GAIT B: Institutional Effectiveness |
| Agenda Building & Summary Take-away Info | Laurel | 5 Min | | | None |

**Parking Lot:**

|  |  |  |  |
### Information Requested

1. *To be added during the meeting*
2. 
3. 
4. 

### Meeting Summary or Take Away:

1. *To be added during the meeting*
2. 
3. 
4. 

### Effectiveness Links

1. Mission Statement and Core 4 Competencies (Communication, Critical Thinking, Global Awareness, Personal and Professional Responsibility)
2. Gait A: Student Success
3. Gait B: Enhance Institutional Effectiveness
4. Board Goals
5. Education Master Plan
6. Facilities Plan
7. Technology Plan
8. Program Plans
9. Student Equity Plan