### Committee Name: CPC

**Date:** 3/5/2014  
**Time:** 2:00pm – 4:00pm  
**Facilitators/Location/Chair:** SAC 225E

#### Attendees:
- CPC Members

#### Guests:
- Click here to enter text.

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<table>
<thead>
<tr>
<th>Topic, Info/Action</th>
<th>Topic Lead</th>
<th>Time on topic</th>
<th>Discussion</th>
<th>Action Items and Timeline</th>
<th>Primary Effectiveness Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of Agenda Action</td>
<td>Laurel</td>
<td>3 Min</td>
<td>• Approved.</td>
<td>• None</td>
<td>None</td>
</tr>
<tr>
<td>Approval of 2/19/14 Minutes Action</td>
<td>Laurel</td>
<td>3 Min</td>
<td>• Approved.</td>
<td>• None</td>
<td>None</td>
</tr>
<tr>
<td>Sheriff’s Dept. Update Info</td>
<td>Victoria</td>
<td>10 Min</td>
<td>• New Campus Deputy, Derrick Finster introduced himself. Previously at Cabrillo a few years ago.</td>
<td>• None</td>
<td>GAIT B: Institutional Effectiveness</td>
</tr>
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</table>
| S4C Update Info          | Ray K.     | 15 Min        | • Overview of S4C presentation that was given to larger group on 2/28/14.  
                          |            |               | • Data driven; now have 4 years of worth of data                          
                          |            |               | • Pursuing new grant of $6 million                                      
                          |            |               | • “Pathways”, the new objective is that all high school students across the county will be headed in one of 22 pathways. | • None                     | GAIT A: Student Success        |
| Shared Governance Handbook: Acronyms Action | Laurel | 5 Min         | • Approved.                                                              | • Document will be the responsibility of the President’s Office for sharing and updating as needed. | GAIT B: Institutional Effectiveness |

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| Spring Enrollment Update Info | Kathie | 5 Min | • Enrollment is down 4%; but doesn’t include Cybersession numbers.  
• Does not look like we will meet Cap.  
• Could go into budget stability  
• Plan is to move Summer forward into fall |  | GAIT B: Institutional Effectiveness |
| Proposed IE Committee Charge Info/Action (next mtg?) | Terrence | 20 Min | • Overview of proposed goals and membership of new committee.  
• Committee will be a sub-committee of CPC  
• Objective is to be lean on membership  
• Will be a fair amount of work for each member, at least in the first year/may need new people along with reports in the area.  
• Think about including a CTE staff member.  
• Need to review committee link to resource allocation. | • Continue discussion at next meeting | OtherAccreditation Recommendations |
| Budget Parameters Info/Discussion | Victoria | 30 Min | Robust discussion on this topic. Highlights:  
• Enrollment is declining; will not earn restoration  
• Will not hit 10894 target  
• Move part of summer enrollment into next year?  
• What is sustainable?  
• Deficit of $1.82 Million  
• New revenue of .86% (COLA)  
• Most Northern Calif colleges are not growing  
• Good news; we received 12-13 P1 money  
• FON is about 10 faculty over; we will be un-funding a couple of faculty positions. Will back-fill with adjunct. | • More discussion next meeting  
• New model for funding? (how to use one-time monies?)  
• Need for strategic planning and dollars to be leveraged. | GAIT B: Institutional Effectiveness |
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<td>Mission Statement</td>
<td>Terrence &amp; Debora</td>
<td>5 Min</td>
<td>• Terrence and Debora presented a draft of a mission statement survey</td>
<td>• Bring paper copy of survey to shared governance committees for vote.</td>
<td>OtherAccreditation Recommendations</td>
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<td></td>
<td></td>
<td></td>
<td>• Objective is to create awareness – not specifically to change</td>
<td>• Electronic copy to all Cabrillo for comments</td>
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<td>• Excellent format noted</td>
<td>• Bring results to CPC at April meeting.</td>
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<tr>
<td>Component Updates Info</td>
<td>All</td>
<td>15 Min</td>
<td>• Faculty Senate • CCEU • CCFT • Student Senate</td>
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<tr>
<td>BP’s/AP’s Info/Action</td>
<td>Laurel</td>
<td>10 Min</td>
<td>• Did not get to this item; move to next meeting.</td>
<td>• Will continue to bring updates &amp; New BP’s/AP’s throughout the year</td>
<td></td>
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<tr>
<td>Agenda Building &amp; Take-away Info</td>
<td>Laurel</td>
<td>5 Min</td>
<td>Next meeting: • Component Updates • IE Committee Charge • Budget Discussion • AP’s</td>
<td></td>
<td>None</td>
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**Parking Lot:**

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### Information Requested

1. *To be added during the meeting*
2. 
3. 
4. 

### Meeting Summary or Take Away:

1. Component updates
2. IE Committee Charge
3. Budget parameters
4. AP’s

### Effectiveness Links

1. Mission Statement and Core 4 Competencies (Communication, Critical Thinking, Global Awareness, Personal and Professional Responsibility)
2. Gait A: Student Success
3. Gait B: Enhance Institutional Effectiveness
4. Board Goals
5. Education Master Plan
6. Facilities Plan
7. Technology Plan
8. Program Plans
9. Student Equity Plan