SPRAC Minutes
Mar 30, 2012, Rm 825

Attending: Teresa Macedo, Alta Northcutt, Dan Rothwell, Ben Ten Cate, Marcy Wieland, Craig Hayward (for Kristin Fabos), Charlotte Achen (guest), and rotating managers: Margery Regalado Rodriguez, Victoria Lewis, Serena Muindi

1. Learning Skills Program Specialist Plan
   Staff member Nikki Oneto, Jeff Hancock and Alta Northcutt joined Margery to discuss the plan. All viewed the convergence of having to move DSPS out of the 800 building and having to plan for the loss of this position as an opportunity to streamline some processes and possibly improve the student experience through a centralized location.

2. Adaptive PE LIA Plan
   Toni Castro joined Margery to discuss this plan. The reduction had been considered by the department for the past 2 years and now in the current budget situation, it was determined to be time to implement it.

3. SPRAC Business
   a. CPC summary – CPC thought we were falling behind because we didn’t meet last week. We are in fact on schedule and are accommodating the unit’s calendars. Several expressed concerns that the Outreach plan that had been submitted might need to be returned to SPRAC for further review. CPC decided that the minutes of CPC would be an appropriate reflection of those concerns and accepted the plan.
   b. Subsequent meetings – April 6, Public Safety; April 13, holiday; April 20, three VAPA plans
   c. Kristin’s subs – Craig is here this week and on the 20th. He can’t make it on the 6th. Brian will submit a substitute for the substitute.
   d. Faculty feedback – the deans were looking for a way to solicit faculty feedback in the SPRAC process when they are directly impacted by the staff reduction. A new method for handling this was worked out with the deans and is now part of the Guide to SPRAC.
   e. Input from staff outside the unit – what about staff wanting to give feedback for a plan that impacts them, but they are not in the unit? SPRAC discussed possible solutions and will check with CPC to see what can be arranged.

4. Mail Services Plan
   Jeanine Creek and Rudy Luna joined Serena and Victoria to discuss this plan. The staff is concerned that Cabrillo employees will not get the same level of personalized service that they have gotten in the past, but agree that the plan is workable.

5. Next meeting – April 6 at 9:00am