SPRAC Minutes  
April 27, 2012, Rm 825

Attending: Kristin Fabos, Teresa Macedo, Alta Northcutt, Dan Rothwell, Ben Ten Cate, Marcy Wieland, and rotating managers: Margery Regalado-Rodriguez, Graciano Mendoza, Shelley West  
Absent: Charlotte Achen

1. Student Services, C&ESS plan, Transfer Center LIA II and Counseling Division  
   Assistant and Counseling Office Specialist  
   Affected staff members from Counseling, Janus Blume and Cynthia Brautovich, and the Transfer Center, Steve Pluhacek and Judy Jackson, attended this meeting with counselor Barbara Schultz-Perez. Impacts of the reduction were discussed as well as questions from the staff as to why other areas which aren’t delivering one of the college’s core functions chosen for reduction.

2. Admin Services, Accounting Specialist  
   Affected staff members Becky Sulay, Laureen Osmer, Scott MacDonald, Judy McAlpin, Nita Manglicmot, Rebecca Valdivia, Janis Brautovic, Becky Ramirez, and Lori Amato were in attendance. Staff understood the reason for the reduction.

3. SPRAC business  
   a. Brief evaluation of process – Does inviting faculty to SPRAC meetings detract from the focus on staff? The committee felt that after a few adjustments it was working fine to include faculty when a dean or manager saw the need.  
   b. Who will rotate off SPRAC next term?  
      i. Dan will definitely be leaving SPRAC at the end of this fiscal year. He will talk with Michael Mangin about a replacement.  
      ii. Teresa would like to stay, but Fridays will not work for her in the fall. Once our membership is assembled, we will look for a different day to meet.  
      iii. Marcy will not chair next term, but will remain on the committee for one more term unless negotiations take a certain turn…  
      iv. Alta is in a wait and see mode at the moment.  
      v. Ben is unsure how his move to Watsonville will impact his ability to participate. He will check with his manager.  
      vi. Kristin will check with Brian as to his wishes.  
   c. Do we have a chair? Since we don’t have a committee yet, the chair question was tabled until membership is ironed out.  
   d. Meeting days/times for fall 2012? Any day but Friday. This will be an ongoing discussion. Marcy to find out the days/times of major meetings on campus to look for another day and time.  
   e. Permanent manager, absences, replacements – Consistency has been an issue with the absences of the standing manager. Kristin had some unusual things come up
this term. Next term, if she continues as manager, she anticipates a much more predictable schedule.

f. CPC –
   i. Phase 3 – Next week we will review the final plans for Phase 3. There may or may not be a Phase 4. This will depend on how the Board responds to the reductions thus far (which fell a bit short of the reduction amount requested) and the May Revise.
      Even if we have no more plans to review, SPRAC will need to continue some discussions via email, at least, to determine membership, meeting days/times and other business before the fall.
   ii. “Next Semester Check-In” – Paul Harvell brought this issue to the CPC again. Marcy had revised the “6-month Review” document and had them on hand for distribution. There was no time to discuss at CPC.

4. Next meeting – May 4 beginning at 9:00.
   a. Instruction – Library LIA
   b. Instruction – NAS, Science Lab Tech
   c. Student Services – Assessment, Program Specialist II