Attending: Teresa Macedo, Alta Northcutt, Dan Rothwell, Marcy Wieland, Kristin Fabos, Charlotte Achen (nonvoting), and rotating managers: Michael Robins, Graciano Mendoza, Joe Nugent, Rachel Mayo

Absent: Ben Ten Cate

1. Admin Services – Purchasing (Michael Robins and Graciano Mendoza)
   Reductions were discussed for the Buyer and Purchasing Specialist positions. Affected staff member Gale Stevens attended to represent the staff in the department as one of the positions (Purchasing Specialist) is currently held by a temp hourly employee. Gale distributed a comprehensive document of the potential impacts of this reduction on the Buyer position. Other impacts of the reductions and strategies were discussed.

2. Admin Services – FPPO, Custodian (Joe Nugent)
   Affected staff member Pedro Gomez was present and 3 anonymous custodians sent feedback to the standard 3 SPRAC questions. Generally the staff members are feeling hopeless as they are asked again to give feedback on a cut to their area. Impacts of the reductions and strategies to mitigate their workload were discussed.

3. Instruction – ILC Watsonville (Rachel Mayo)
   Affected staff members were not present. This plan did not fall strictly within SPRAC’s purview because no FTE was being cut. One LIA is being transferred to the Aptos Writing Center which will have an impact on the workload of the remaining LIAs at the ILC in Watsonville. Impacts of the proposed reduction were discussed as well as strategies to mitigate the impact on the remaining staff.