

## Other Important Information

### Bachelor's Degrees

If you have a Bachelor's degree and are interested in a student loan, you must be enrolled in an eligible program and complete the Maximum Timeframe Appeal process. Your loan funding will be restricted to the units on your Educational Plan.

### Remedial and/or ESL Courses

If you are required to take remedial and/or ESL courses in order to meet your educational goal, your Maximum Timeframe can be extended. Remedial course work is limited to 30 funded course units.

### Repetitions

You may repeat courses in accordance with Admissions & Records policy and the Cabrillo College Catalog.



### SAP Appeal Deadlines:

Fall 2018- 11/16/18  
Spring 2019- 5/3/19  
Summer 2019- TBD

### ATTENTION!

- There is only **one** approved Minimum Standard Requirement Appeal allowed **while at Cabrillo**.
- Minimum Standard Requirement appeals will only be considered **if the student had extenuating circumstances beyond their control AND the circumstances have been resolved**.
- Minimum Standard Requirement appeal forms **must be submitted with official documentation**.

Financial Aid Satisfactory Academic Standards (SAP) do NOT apply to the California College Promise Grant (formerly known as the Board of Governor's Fee Waiver BOG).

For changes to the California College Promise Grant visit:  
<http://www.cabrillo.edu/services/ar/lob.html>

# Cabrillo College

## Financial Aid & Scholarships



## 2018 - 2019 Satisfactory Academic Progress Policy (SAP)

### These Standards Apply To:

- ⇒ Pell Grant
- ⇒ Federal Work Study
- ⇒ FSEOG
- ⇒ EOPS/CARE
- ⇒ Cal Grant
- ⇒ Direct Student Loans

Federal regulations require that we monitor your academic progress toward completion of a Certificate of Achievement, Associate degree or Transfer program.

This is done at the end of each term, including Summer, and *applies to all periods of enrollment whether or not you have received financial aid.*

After your academic progress is evaluated, your SAP status will either be Satisfactory, Financial Aid Warning, Disqualified, Maximum Timeframe or Ineligible.

These standards are different and separate from Admissions and Records; and only apply to federal and state aid.

### Minimum Standard Requirements

Students must meet both minimum standards, (GPA and Pace of Progress) each term.

- GPA: Maintain a cumulative GPA of at least 2.0 in all coursework attempted; and
- P ACE of Progress: Maintain a cumulative course completion ratio of at least 67% of all coursework attempted at Cabrillo.

Cumulative Units Attempted	Cumulative Units Completed	PACE %	PACE MET?
12	12	100%	Yes
12	9	75%	Yes
12	6	50%	No

•Grades of A, B, C, D, and P are considered completed units.

•Grades of F, NP, W, MW, I and RD are considered attempted units but NOT completed units.

•Units attempted are defined as the number of units that appear on your permanent record.

### Satisfactory

Your status is Satisfactory if you meet Minimum Standard Requirements and have not reached or exceeded the Maximum Timeframe for your program.

### Financial Aid Warning

Your status is Financial Aid Warning if you did NOT meet one or both of the Minimum Standard Requirements. You can still receive financial aid while on Financial Aid Warning.

### Disqualified

If you do not meet Minimum Standard Requirements at the end of your Financial Aid Warning term, your status will be Disqualified and you will not be eligible to receive financial aid the next term.

### Probation

If you do not already have an approved appeal on file and are Disqualified because of extenuating circumstances beyond your control (federal regulations specify these as one time events such as student illness or injury, or death of a relative) AND, your situation has changed to allow you to demonstrate satisfactory academic progress, you may submit a Minimum Standard Requirements Appeal. Official supporting documentation explaining the extenuating circumstances is REQUIRED or your appeal will not be considered.

If your appeal is APPROVED, your status is Financial Aid Probation. You can receive financial aid; however it is not retroactive.

While on Financial Aid Probation, you must meet Probation requirements or you will be Disqualified the next term and unable to appeal again.

### Probation Requirements

- GPA: Maintain a GPA of at least 2.5 each semester until you are off Probation
- PACE of Progress: Maintain a cumulative course completion ratio of at least 67% of all coursework attempted at Cabrillo

*NOTE: Students may have only ONE approved Minimum Standard Requirements Appeal while at Cabrillo College.*

### Reinstatement

Students who are Disqualified and already have one approved Minimum Standard Requirements appeal on file with the Cabrillo Financial Aid & Scholarships office, and/or do not have extenuating circumstances as described under "Exceptions", must complete Reinstatement Requirements without financial aid to be eligible for financial aid consideration.

### Academic Renewal

Academic renewal is an option available to those students whose past academic record does not reflect their current demonstrated level of academic performance. The intent of academic renewal is to alleviate such a record and thereby facilitate a student's progress toward graduation, certification or transfer. This determination will be made by the office of Admissions & Records.

### Reinstatement Requirements

Once you have met these requirements, your status will be Satisfactory and you will be eligible for financial aid consideration.

### Maximum Timeframe Requirements

Your status is Maximum Timeframe if you have reached or exceeded 150% of your program.

Program	Maximum Timeframe
Associate Degree or Transfer	90 units attempted
Certificate of Achievement	45 units attempted
Bachelor Degree or Beyond	Has exceeded 90 units

*NOTE: Maximum units attempted will be adjusted for programs that are longer in length (RN, RT, etc.)*

### Maximum Timeframe Exceptions

If you have reached or exceeded the Maximum Timeframe for your program AND have continuously met Minimum Standard Requirements but have classes remaining to complete your academic goal at Cabrillo College, you may appeal for an extension. *NOTE: Extensions may not be granted for changes in majors or multiple degrees.*

### Maximum Timeframe Appeal while at Cabrillo College.

If your appeal is APPROVED, your status will be Extended and you will be given an extension for a specific length of time to complete your program based on your Educational Plan.

While Extended you must meet Minimum Standard Requirements through your extension period. If you do not meet these requirements of your extension, your status will be Ineligible and you will no longer be able to receive aid at Cabrillo College.

If your appeal is DENIED, your status will remain Maximum Timeframe. If it is DENIED due to changes in majors or multiple degrees, you may become Ineligible.

## 2018 - 2019 Satisfactory Academic Progress Policy (SAP)

Disclaimer Information in this brochure is subject to change as required by new federal, state, or institutional policies and regulations.